

LODGER'S TAX ADVISORY BOARD
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO

REGULAR MEETING

ACTION MINUTES

THURSDAY July 23, 2015

TIME & PLACE: The Lodger's Tax Advisory Board of the City of Truth or Consequences, New Mexico, met in regular Session in full conformity with the law and ordinances of said Board, at the Civic Center Red Room, 400 West 4th Street of said City on Thursday July 23, 2015 at 4:00pm

PRESIDING OFFICER: The meeting was called to order by Chairperson Julie Durham, and Christina Bruch acted as secretary.

ATTENDANCE: Upon Calling of the roll, the following members were reported present:

Julie Durham, Chairperson
Cydney Wilkes, Vice-Chair
Janice Gray, Member
Hans Townsend, Member (late)

QUORUM: There being a quorum present, the Board proceeded with the business at hand.

Board Members recited the Pledge of Allegiance.

APPROVAL OF AGENDA: Member Janice Gray recommended postponing item number 7.

Vice Chair Cydney Wilkes motioned to accept the agenda as amended.

Member Janice Gray Seconded.

Motion carried unanimously.

APPROVAL OF MINUTES MAY 28, 2015: Vice-Chair Cydney Wilkes motioned to accept the minutes of May 28, 2015.

Member Janice Gray Seconded.

Motion carried unanimously.

**DISCUSSION- LODGERS TAX
QUARTERLY WORK/SPENDING
REPORTS:**

Vice-Chair Cydney Wilkes questioned what the S/B stands for on the Mainstreet quarterly report.

Secretary Christina Bruch stated that it means should be.

The board members questioned what was missing from the report.

Member Janice Gray mentioned that maybe they forgot to add some reimbursements on the form.

Secretary Christina Bruch stated that she would ask Linda Sparks what was missing from the report.

Member Janice Gray noted that the Veterans Memorial Park and the Chamber of Commerce did not turn in their last reports.

Chairperson Julie Durham stated that the Veterans Memorial Park only had one expense for the year.

Member Janice Gray noted that it looked like all the organizations spent their money. She then asked Hans Townsend if he knew if the Chamber of Commerce spent all their money.

Member Hans Townsend stated that they did spend all their money.

With no further comments, the board members moved on to the next agenda item.

**DISCUSSION/RECOMMENDATION:
MISSING DETAILS FROM
GUIDELINES:**

Chairperson Julie Durham asked Hans Townsend if he wanted to speak about this item since he added it to the agenda.

Member Hans Townsend stated that his biggest problem was that the digital tear sheets were not part of the guidelines. He stated that the City did not add it in when they approved them.

Member Janice Gray stated that she thinks it was just overlooked

when they put them out.

Member Hans Townsend stated that Linda De Marino went to turn in an electronic tear sheet and was told they do not accept them.

Member Janice Gray asked the Secretary Christina Bruch to check on this detail from the guidelines. She stated that she was at the City Commission meeting when the guidelines were approved and she thinks it was just overlooked. She understood that all the changes were approved.

Chairperson Julie Durham mentioned that maybe they can add it in because it was a typo.

DISCUSSION/RECOMMENDATION: Chairperson Julie Durham stated that the issue with the
UNFORTUNATE USE OF FILE TYPES application e-mails was that not everyone has Excel to open the
IN APPLICATION E-MAIL: documents.

Member Hans Townsend stated that he has a very old version of Excel and he cannot open some of the things that Linda sends him. He stated that he has to first convert the documents and then open them.

Vice-Chair Cydney Wilkes questioned why they are digital and why they can't be printed and filled out.

Chairperson Julie Durham stated that they all can be turned in hand written. She then asked if there were paper copies of the application provided at the meeting.

Member Hans Townsend stated that they were only e-mailed to the applicants. He also stated that Linda could make the document compatible with older versions of the software.

Vice-Chair Cydney Wilkes asked if they could be converted to PDF form so that they can be printed and filled out.

The other members agreed that should be the way it's done and asked Secretary Christina Bruch to talk to Linda about converting the forms.

DISCUSSION/RECOMMENDATION:
CONTINUED PARTICIPATION ON Postponed until next meeting
THE BOARD OF SAZI MARRI:

COMMENTS FROM THE BOARD: No comments

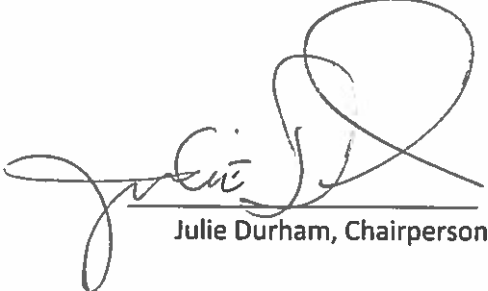
ADJOURN: There being no further business to come before the Board,

"Vice-Chair Cydney Wilkes moved to adjourn"

Member Janice Gray Seconded.

Meeting was adjourned.

APPROVAL: Passed and approved this 29 day of October,
2015, on a motion duly made by Sydney Wilkes and
seconded by Janice Gray and carried.



Julie Durham, Chairperson