

## A. GRANTS AND FUNDING RESOURCES

This appendix provides a compendium of Federal and State economic development and infrastructure development resources available to both local governments and people interested in starting businesses. This list is accurate as of Summer 2004.

***Catalogue of Federal Domestic Assistance:*** Resource that includes extensive listings of federal assistance programs for municipalities, contacts, and grant application procedures. The approximate price of the catalogue is \$63 for a hard copy and \$54 for a CD. The catalog is also available on-line. The catalog can be obtained by contacting:

*For Hard Copy or CD*  
US Government Printing Office  
1-888-293-6498  
or  
*On-line*  
[www.cfda.gov](http://www.cfda.gov)

***Community Development Revolving Loan Fund:*** The purpose of this loan program is to assist local governments in attracting industry and economic development through construction and improvement of necessary infrastructure and services needed by industry. The funds are intended to create jobs, stimulate private investment, promote community revitalization, and expand the local tax base. All incorporated municipalities and counties are eligible and loans are limited to \$250,000 per applicant. There is a continuous funding cycle for this award. Local governments can obtain a request form and technical assistance from the State Economic Development Department.

Contact: Kathy McCormick  
Economic Development Department  
PO Box 20003  
Santa Fe, NM 87504  
Phone: (505) 827-0382  
[kathy@edd.state.nm.us](mailto:kathy@edd.state.nm.us)

***Cooperative Advertising Program:*** This program promotes economic development activities throughout New Mexico by assisting local organizations with the cost of promotional activities in their regions. Regional activity is encouraged. Municipalities, local committees, tribal governments and regional/non-profit organizations are eligible. Combined efforts are encouraged. Funds can be used to attract businesses from out of state to the area, production of marketing materials, and registration fees for conference advertising. The program reimburses 50% of eligible costs up the maximum grant amount. The maximum amount that can be requested is \$30,000 per applicant or \$40,000 for tourism marketing partnerships. Workshops are held throughout April and applications are due in May. Applicants must provide a response to a Request for Proposal and must include a marketing plan, project description, and advertising budget.

Contact: Mona Medina  
New Mexico Department of Tourism  
Lamy Building  
491 Old Santa Fe Trail  
Santa Fe, NM 87501  
Phone: (505) 827-7605

**Community Services Block Grant Program (CSBG):** This program is designated for non-profit organizations that provide assistance to low-income populations in their community. The program intends to impact the causes of poverty in the community or areas of the community where poverty is an acute problem. Grants are \$25,000 and is a formula grant with no competitive process

Contact: Linda A. Myers, Bureau Chief  
Community Development & Commodities Bureau  
Income Support Division, NM Human Services Department  
P.O. Box 26507  
Albuquerque, NM 87125-6507  
(505) 841-2696 Fax (505) 841-2691  
E-Mail: linda.myers@state.nm.us  
or  
Dora M. Fresquez  
Community Development & Commodities Bureau  
Income Support Division, NM Human Services Department  
P.O. Box 26507  
Albuquerque, New Mexico 87125-6507  
(505)841-2693 Fax (505)841-2691  
E-Mail: dora.fresquez@state.nm.us

**Cooperative Agreements Program (COOP) Local Government Road Fund:** The program assists local governments and other public entities to improve, construct, maintain, repair, and pave highways and streets and public parking lots. Funds must be used for the construction, maintenance, repair, and the improvements of public highways, streets, and parking lots. The local match is 40% and awards range from \$9,000 to \$192,000. Funds are made available at the beginning of the fiscal year and must be encumbered and spent no later than the end of the fiscal year.

Contact: Dennis Ortiz  
Engineer Maintenance Section  
NM Highway and Transportation Section  
PO Box 1149  
Santa Fe, NM 87504-1149  
(505) 827-5498

**County Arterial (ROAD) Program Local Government Road Fund:** This program assists counties with construction, reconstruction, improvement, and maintenance of county roads. The county must provide a 25% match to the entitlement amount provided by the State. The deadline to apply is April 1 of each year.

Contact: Dennis Ortiz  
Engineer Maintenance Section  
NM Highway and Transportation Section  
PO Box 1149  
Santa Fe, NM 87504-1149  
(505) 827-5498

**Empowerment Zone/Enterprise Zone Community Program:** The purpose of this program is to create jobs and business opportunities in the most economically distressed areas on inner cities and rural areas. A community designated as an empowerment or enterprise community gets tax incentives, grants, and loans to create jobs and expand business opportunities. The President and Congress designated 72 urban and 33 rural areas as EZs or ECs and in 1997, HUD designated 15 urban and 5 rural communities as EZs and ECs. Deming, NM is classified as an Enterprise Community.

Contact: Bill Culbertson  
Rural Development  
6200 Jefferson NE  
Albuquerque, NM 87109  
(505) 761-4973

**Historic Preservation Certified Local Governments Program:** The purpose of this program is to establish functional preservation programs at the local level in order to better protect historic resources within the State. The State carries out national historic preservation goals and this program extends this partnership to the local level. The program is available to municipalities and counties. They must adopt a historic preservation ordinance and enforce it in historic districts. Funds may be used to identify and document historic and archaeological sites, to preserve sites, to design preservation ordinances, to pay for the training of local boards and commissions, and provide material for public information.

Contact: Dorothy Victor  
Historic Preservation Division  
NM Office of Cultural Affairs  
228 East Palace Avenue  
Santa Fe, NM 87501  
(505) 827-6320  
[historicpres.state.nm.us/hpd/](http://historicpres.state.nm.us/hpd/)

**Home Investment Partnership Program (HOME):** The goal of this program is to increase affordable rental and home ownership opportunities for low and very low-income New Mexico citizens. The program is designed to strengthen public and private partnerships, increase the administrative and management capacity of regional and local housing authorities and of non-profit community housing development organizations. HOME funds create investment capital to meet a variety of housing needs. Local governments are eligible for funding through a competitive RFP process. Funds can be used for rehabilitation, rental assistance, new construction of affordable rental housing, and first time buyers principal residential units. The range of funding varies and the Mortgage Finance Authority sets deadlines for RFPs.

Contact: Donna Kind Anderson  
 Manager, Contracts Administration  
 NM Mortgage Finance Authority  
 344 4<sup>th</sup> Street SW  
 Albuquerque, NM 87102  
 (505) 843-6880  
 www.nmmfa.org

**Industrial Development Training Program:** This program is designed to provide quick-response manpower training to new or expanding businesses in New Mexico. New or expanding companies, which produce an item or product, are eligible. Awards range from \$35,000 to \$2,000,000 and the contracts with the company are written for one year. Businesses must contact the Economic Development Department for an application and proposal package.

Contact: Theresa Rivera  
 Economic Development Department  
 Joseph M. Montoya Building  
 1100 St. Francis Drive  
 Santa Fe, NM 87503  
 Phone: (505) 827-0323

**Infrastructure/Equipment Finance Loan Program:** The goal of the program is to identify and finance qualified local government infrastructure projects. Through the NMFA the program provides loans at below bond market rates to eligible jurisdictions. Funds are used to assist at any stage of an infrastructure project. Funding comes from Governmental Gross Receipts Tax revenue that is dedicated to the NMFA. There are no minimum or maximum loan awards and applications are accepted throughout the year.

Contact: David L. Madrid  
 Director of Outreach  
 New Mexico Finance Authority  
 409 St. Michaels Drive  
 Santa Fe, NM 87505  
 (505) 984-1454 Fax: (505) 984-0002  
 e-mail: fdesk@nmfinanceauthority.org  
 or  
 Keith Melton  
 Water Resource Specialist  
 Drinking Water and Community Services Bureau  
 New Mexico Environment Department  
 P.O. Box 26110  
 Santa Fe, New Mexico 87502  
 (505) 827-7536 Fax (505) 827-7545  
 E-mail: keithmelton@nmenv.state.nm.us

**Liquid Waste Technical Assistance:** This program is designed to protect ground and surface water and eliminate hazards to the public health caused by onsite sewage treatment and disposal of quantities of 2,000 gallons or less per day. The program offers technical assistance.

Contact: Liquid Waste Program Manager  
 Field Services Division  
 Drinking Water and Community Services Bureau  
 525 Camino de los Marques, Suite 4  
 PO Box 26110  
 Santa Fe, NM 87502  
 (505) 827-7541

**Low Income Home Energy Assistance (LIHEAP):** The purpose of this program is to provide assistance to persons and households whose income is at 130% or less of the federal poverty guidelines with heating and cooling costs and with energy-related equipment such as furnaces, stoves, coolers, and with services such as weatherization of their homes in an effort to reduce energy costs. Non-profit organizations are eligible. Funds can be used to purchase services for eligible persons and households. Funding cycles are made for the federal fiscal year and awards range from \$25,000 to \$350,000. The New Mexico Human Services Department will issue a RFP for the application procedure.

Contact: Loretta Williams  
 NM Human Services Department  
 PO Box 26507  
 1425 Williams SE  
 Albuquerque, NM 87125-6507  
 (505) 841-2696

**Main Street Program:** This program was developed in response to the decline of central business districts. The program is designed to assist communities in revitalizing their central business districts. The program provides extensive technical assistance, project management, training, resource team visits, design assistance, marketing, and community development assistance. The goal of the program is to improve the economic base of communities by strengthening existing business and encouraging new businesses to move into MainStreet districts.

Contact: Rich Williams  
 Economic Development Department  
 Joseph M. Montoya Building  
 1100 St. Francis Drive  
 Santa Fe, NM 87503  
 Phone: 1-800-827-0168

**Municipal Arterial Program (MAP) Local Government Road Fund:** This program assists municipalities construct and reconstruct streets which are principal extensions of the rural highway system and other streets which qualify under NMSHTD criteria. Municipalities are required to contribute 25% to the cost of the project. There is no set limit to the amount of awards but the State share typically ranges from \$12,000 to \$1.1 million per project. Complete applications must be received by March 1 for funding to be considered by the fiscal year beginning July 1. Municipalities must submit applications provided by the NMSHTD Transportation Planning Division.

Contact: Dennis Ortiz  
Engineer Maintenance Section  
NM Highway and Transportation Section  
1120 Cerrillos Road  
PO Box 1149  
Santa Fe, NM 87504-1149  
(505) 827-5498

**New Mexico Clean Water State Revolving Fund (CWSRF):** This program provides financial assistance for the construction of wastewater facilities, solid waste facilities which will protect groundwater, and projects which control non-point source water pollution, such as septic tanks. Funds are available for up to 100% of the eligible cost. Cities, Counties, Water and Sanitation Districts, and Indian Tribes are all eligible for financial assistance under this program. The base interest rate is 3% with a 20-year repayment schedule and low-income communities may be eligible for lower interest rates. As of July 1, 2003 \$133,000,000 was available for this program. Applications are accepted throughout the year and applicants are placed on a priority list. Application materials are available at the following website: <http://www.nmenv.state.nm.us/cpb/cwsrf.html>

Contact: Ramona Rael  
Program Administrator for the Construction Programs  
Bureau  
New Mexico Environment Department  
Harold Runnels Building  
1190 St. Francis Drive  
PO Box 26110  
Santa Fe, NM 87502  
(505) 827-2808  
[ramona\\_rael@nmenv.state.nm.us](mailto:ramona_rael@nmenv.state.nm.us)

**Rural Infrastructure Program:** The purpose of this program is to provide financial assistance for construction or modification of water supply facilities, including wastewater facilities. Any incorporated municipality, county, mutual domestic association, or sanitation district are eligible. The maximum loan amount can reach \$500,000 with a base interest rate of 3% and repayment period of 20 years. Grants are not currently available but may be in the future. As of June 30, 2003 over \$13,000,000 were available. Applications may be submitted throughout the year to be put on a priority list and funds can be available in 4-6 weeks after application. Applications are available on the following website: <http://www.nmenv.state.nm.us/cpb/rip.html>

Contact: Jennifer Prada  
Program Administrator for the Construction Programs  
Bureau  
New Mexico Environment Department  
Harold Runnels Building  
1190 St. Francis Drive  
PO Box 26110  
Santa Fe, NM 87502  
(505) 827-2807.  
[jennifer\\_prada@nmenv.state.nm.us](mailto:jennifer_prada@nmenv.state.nm.us)

**Rural Transit Assistance Program:** This program is specifically for operation of rural and non-urban public transit systems. The goal is to assist in providing needed transit services for the general public in rural areas and small communities within New Mexico. The services regarded as public transportation are mass transportation by bus, rail, or any other mode of transportation publicly or privately owned and which provides services on a regularly scheduled basis. Local government, counties, tribal government, public transportation authorities and other private or public operators of transit services are eligible to apply. Private for-profit operators may participate through agreements with eligible governments and organizations. Awards have ranged from \$8,000 to \$300,000. The funding cycle is the federal fiscal year and programs must be completed by September 30 of the grant year. Application deadline is June 1 of each year.

Contact: Kevin Olinger, Program Manager  
 Transportation Programs Division  
 NM Highway & Transportation Department  
 P.O. Box 1149  
 Santa Fe, NM 87504-1149  
 (505) 827-0410

**Small Cities Assistance Fund:** This program assists communities with a smaller share of the gross receipts tax to pay for the basic operating costs of government. Eligible municipalities must meet the following criteria: have population of less than 10,000, have a smaller than average (on a per capita basis) share of the gross receipts tax, and have imposed a municipal local option gross receipts tax. Funds may be used for general governmental operations. There is no formal application process. Distributions are based on a population and gross receipts tax formula. The average amount a municipality can receive is \$15,000.

Contact: Laird Graeser  
 Tax Research Office  
 NM Taxation and Revenue Department  
 PO Box 630  
 Santa Fe NM 87504-0630  
 (505) 827-0690

**Small Cities Community Development Block Grant Program (CDBG):** This program provides assistance to counties and communities with populations less than 50,000 in their development efforts to provide a suitable living environment, decent housing, essential community facilities, and expanded economic opportunities. Funds can be applied towards planning projects, economic development activities, emergency activities, construction or improvement of public buildings, rehabilitation or repair of housing units. There is a \$400,000 grant limit per applicant (\$25,000 for planning efforts). Applications must be received by November after application workshops are conducted.

Contact: Donald Jordan, Deputy Director  
 LGD-Community Development Bureau  
 NM Department of Finance and Administration  
 Bataan Memorial Building, Suite 201  
 Santa Fe, NM 87503  
 (505) 827-4447, Fax (505) 827-4948

**Small Cities Community Development Block Grant (CDBG) Colonias Set-Aside:** The purpose of this program is to provide assistance to rural communities within 150 miles of the US-Mexico border that have inadequate water and sewer facilities and inadequate and unsafe housing conditions. Communities that are designated as “colonias” by the county in which they are located are eligible to receive funds through counties and municipalities that apply on their behalf. Communities within 150 miles of the border must show that there is a lack of potable water, lack of an adequate sewer system, and lack of decent, safe, or sanitary housing within colonias areas. The grant limit is \$400,000 and the application deadline is November after application workshops are conducted.

Contact: Donald Jordan, Deputy Director  
LGD-Community Development Bureau  
NM Department of Finance and Administration  
Bataan Memorial Building, Suite 201  
Santa Fe, NM 87503  
(505) 827-4447, Fax (505) 827-4948

**Small County Assistance Fund:** This program provides funds for general county operations to small counties with limited sources of revenue. To be eligible the county must have a population of less than 45,500 where the county assessor has implemented an acceptable property valuation program and the county has been certified by the NM Taxation and Revenue Department. The grant amounts range between \$100,000 and \$200,000. Eligibility conditions must be certified by September 1, and applications are due by July 1 each year.

Contact: Kim Abeyta-Martinez, Executive Budget Analyst Principal  
Financial Management Bureau  
Local Government Division  
NM Department of Finance and Administration  
Bataan Memorial Building, Suite 201  
Santa Fe, NM 87503  
(505) 827-8059, Fax (505) 827-4948

**Solid Waste Facility Grant Fund Program:** This program provides grants to counties and municipalities to individually or jointly establish or modify solid waste facilities. As of July 1, 2003 over \$21,500,000 of grant money was obligated to the program. Applicants are accepted when NMED determines funding is sufficient to support a new funding cycle. Information is available at the following website: <http://www.nmenv.state.nm.us/cpb/swfgfp.html>

Contact: David Wolfe  
Program Administrator for the Construction Programs  
Bureau  
New Mexico Environment Department  
Harold Runnels Building  
1190 St. Francis Drive  
PO Box 26110  
Santa Fe, NM 87502  
505) 827-2807  
david\_wolfe@nmenv.state.nm.us

**Surface Transportation Program:** This is a block grant program that assists localities with a variety of transportation projects. Funding categories include funds for areas of

less than 5,000 population, transportation enhancements for historic preservation, pedestrian and bicycle facilities, landscaping, and beautification. Local and tribal governments are eligible for these funds. Each Regional Planning Organization defines the application procedures.

Contact: Jim Kozak, Acting Director  
 Transportation Planning Division  
 NM Highway & Transportation Department  
 P.O. Box 1149  
 Santa Fe, NM 87504-1149  
 (505) 827-5549

**USDA Rural Development Programs:** The USDA provides assistance to rural communities including loan and grant programs that address small businesses and rural businesses, rural housing, rural community facilities, and rural utilities. Assistance is available in the following areas.

Rural Business and Cooperative Services provides the following assistance programs:

- Business and Industry Direct Loans (B&I Direct)
- Business and Industry Guaranteed Loans (B&I Guar)
- Intermediary Relending Program (IRP)
- Rural Business Enterprise Grants (RBEG)
- Rural Business Opportunity Grants (RBOG)
- Rural Economic Development Loans (REDL)
- Rural Economic Development Grants (REDG)

The Rural Housing Service/Community Services provides the following assistance programs:

- Guaranteed Home Ownership Loan
- Home Improvement Loans and Grants
- Self-Help Housing
- Rural Rental Housing Loans (RRH)
- Guaranteed Rural Rental Housing Program (538 GRRHP)
- Farm Labor Housing
- Housing Preservation Grant (HPG)
- Community Facility Loans and Grants
- Fire and Rescue Loans

The Rural Utilities Service provides the following assistance programs:

- Community Facility Program
- Telecommunications Loan Program
- Distance Learning and Telemedicine Loan and Grant Program
- Electric Loan Program
- Solid Waste Management Grants
- Technical Assistance and Training Grants

Information on these assistance programs is available through the State USDA Rural Development office:

USDA Rural Development New Mexico Office  
 6200 Jefferson NE  
 Albuquerque, NM 87109  
 Telephone: (505) 761-4950 TTY: (505) 761-4938

Rural Housing Services  
Telephone: (505) 761-4944  
Rural Business Services  
Telephone: (505) 761-4953  
Rural Utility Services  
Telephone: (505) 761-4955  
Office of Community Development  
Telephone: (505) 761-4951

## **B. AGENCY COLLABORATORS AND TECHNICAL ASSISTANCE**

City of Albuquerque, Planning Department  
600 2nd St. NW  
Albuquerque, NM 87103  
(505) 924-3860  
Contact: Bob Paulsen

City of Rio Rancho, Community Development Department  
3900 Southern Boulevard  
Rio Rancho, NM 87174  
Contact: Steve Tollefson

Town of Mesilla  
P.O. Box 10  
Mesilla, NM 88046  
(505) 524-3262  
Contact: Gina Gentile

City of Raton  
224 Savage Ave.  
Raton, NM. 87740  
(505) 445-9551  
Contact: Zoning Manager

University of New Mexico, School of Architecture and Planning, Design and Planning  
Assistance Center  
2414 Central SE  
Albuquerque, New Mexico 87106  
(505) 277 2994  
Contact: Mark Childs

Sierra County Cooperative Extension Service  
2101 S. Broadway  
Truth or Consequences, NM 87901  
Mail to: P.O. Box 631 , Truth or Consequences, NM 87901  
(505) 894-2375

Sierra County Economic Development Organization  
400 West 4th Avenue  
Truth or Consequences, New Mexico 87901  
(505) 894-9061  
Contact: Lane Pack

South Central Council of Governments  
400 W. Fourth Street  
P.O. Box 686  
Truth or Consequences, NM 87901  
(800) 394-2298  
Contact: Delbert Fraissinet

Truth or Consequences Housing Authority  
108 S. Cedar Street  
Truth or Consequences, NM 87901  
Web site: [www.torchousing.org](http://www.torchousing.org)  
Contact: Rick Courtney

Truth or Consequences/Sierra County Chamber of Commerce  
Chamber of Commerce  
P.O. Box 31  
Truth or Consequences, NM 87901  
(505) 894-3536 Fax: (505) 894-3536

Sierra Joint Office on Aging  
360 W. 4th St.  
Truth or Consequences, NM 87901  
(505) 894-6641

Senior Recreation Center  
301 Foch  
Truth or Consequences, NM 87901

Western New Mexico University  
Contact: Larry Rucker  
(505) 894-9050

New Mexico Economic Development Department  
Joseph M. Montoya Building  
1100 St. Francis Drive  
Santa Fe, New Mexico 87505-4147  
(800) 374-3061  
Web Site: [www.NewMexicoDevelopment.com](http://www.NewMexicoDevelopment.com)

Sierra Community Council  
P.O. Box 2225  
Truth or Consequences, NM 87901-2225

New Mexico Heritage Preservation Alliance  
Box 2490  
Santa Fe, NM 87504  
(505) 989-7745  
email: [nmhp@earthlink.net](mailto:nmhp@earthlink.net)

Rural Economic Development Through Tourism  
Box 30003, MSC 3HRTM, Las Cruces, NM 88003  
(505) 646-8006 or 646-5994  
Fax: (505) 646-8100