

COMPLAINT INTAKE FORM

Date: _____ Time: _____

Person Making Complaint:

Name: _____ Telephone: _____

Address: _____

Location of Violation (ADDRESS): _____

Type of Complaint: (circle one)

LAND USE, ENV/HEALTH, BUILDING CODES, SOLID WASTE; VEHICLES#/TRASH/GARBAGE, OTHER

Details of Complaint: _____

Complaint Received By: _____

Action: _____

Date of Warning Notice: _____ Date of Citation (if applicable) _____

Date of Court Hearing: _____ Date of Compliance _____

Resolution: _____

