

CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
TUESDAY, APRIL 26, 2016

The Mayor and the City Commission of the City of Truth or Consequences in the County of Sierra, and State of New Mexico met in Regular Session in full conformity with the law and ordinances of said Commission in the Commission Chambers of said City on April 26, 2016 with the meeting starting at 9:01 A.M.

A. CALL TO ORDER

The meeting was called to order by Mayor Steve Green, who presided and Renee Cantin, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION

1. ROLL CALL

Upon calling the roll, the following Commissioners were reported present.

Hon. Steve Green, Mayor
Hon. Sandra Whitehead, Mayor Pro-Tem
Hon. Kathy Clark, Commissioner
Hon. Rolf Hechler, Commissioner
Hon. Joshua Frankel, Commissioner

Also Present: Juan Fuentes, City Manager
Renee Cantin, City Clerk-Treasurer

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION

Mayor Green called for fifteen seconds of Silent Meditation.

3. PLEDGE OF ALLEGIANCE

Mayor Green called for Mayor Pro-Tem Whitehead to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Commissioner Clark moved to approve the agenda with Item No. I.3 for the DFA Quarterly Report removed from the agenda. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.

C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

Mayor Green called for Public Comment, noting those wishing to comment would get three minutes, any material for the Commission was to be left in the black box by the podium, and please state your name.

Audon Trujillo addressed the Commission related to:

1) Finance Policies and Procedures. He feels the policies in there are very good but could be enhanced. He feels there should be a blanket purchase order policy for common items that you always need and a vehicle mileage log to allow control of where they are being used. You would log the mileage in and out and it would be useful. He doesn't see anything where the Commission or City Manager get good information on expenditures on contracts or grants, we need to have an accrual base on contracts so we will know how much is in the award and how much is available. It allows you to follow the grants and what you have left. The Finance Director needs to ensure there are specific money available for specific line items.

Susan Buhler addressed the Commission related to:

1) Sees a problem in the downtown area. She has almost been hit by a car and a truck twice when walking at Jones and Main and it's a serious problem. By the old Post Office people drive very fast. She hopes the Commission will look into adding a light there. We need more protection for the pedestrians.

Diane Lombardo addressed the Commission related to:

1) She wants to talk about Silver Street or the Silver Speedway. It's one of the only streets that goes all the way through from 3rd to Date St. There is a school and the hospital and it's a very busy street. The stop signs are on the East/West Streets and there are none on the North/South Streets. She feels changing a few stop signs would help. She specifically mention the stop signs at 5th and 8th and turn them around on to Silver, it would be cheap to do and it would slow the traffic on Silver. You can do that to any of the North/South Streets and it would help.

Carole Wheeler addressed the Commission related to:

1) Off Leash Dog Park Progress. They have another 101 signatures on their petition. They are up to about 425 signed Residents, Visitor's, and people who don't have dogs who are in support of a Dog Park.

Ron Pecourek addressed the Commission related to:

1) Again asking for the status of the city Utility Billing System and whether the new system can handle budget billing. He also asked if it will be able to handle people who have solar. On the bill we don't receive a breakdown on the kilowatt hours. The last bill he was charged over 319 kilowatt hours and the city owes him over 1,000 kw hours. He wondered if the billing will be able to charge him in detail and he should be able to sell it back to the city as wholesale. Will the new system work with electronic meters? He's looking for politically correct transparency from the Commission.

- 2) Sewer rates. The last increase was 30%, the change should have been done in April of last year and it wasn't until September. You take the average of January, February, & March of your sewer rate and that didn't happen. His suggestion is to leave it the way it is because of the billing problems and let people pay what they have been paying prior for sewer usage.

Sophia Peron addressed the Commission related to:

- 1) Incident on Sunday afternoon at 2:30 p.m. the city yard had a microburst and the sheet metal from facility building flew off and was everywhere. We have a celebration in two weeks and people can get hurt.
- 2) She has been complaining about the city yard; all of the buildings in our town; the light bulbs in Lee Belle Johnson Center. Everything else like Facilities Management; Public Works, they do nothing all day. She watches them drink coffee until 8:30 in the morning and when she goes down to ask why they were drinking coffee instead of going to work, they called the Police on me. There is a \$126,000 roof request when these people do nothing. Nobody deserves a reward, all of these people need to go and these things need to be sub-contracted to people who know how to do things. Not a bunch of untrained, illiterate nincompoops. And these guys if they are smart enough and are trained enough, they can be trained to do their job properly. It goes back to procedures and hiring. Don't hire people because they are your buddy or relative where they hide out all day and don't do their work. They don't care what shape these things are in, they don't pay taxes, it's not their money. Stop patting yourselves on the back for nothing.

D. RESPONSE TO PUBLIC COMMENTS

Mayor Green apologized to the staff that is here. He was a little late in the gavel for things that were reprehensible, not true, and he promised staff he will never let that happen again.

Commissioner Clark responded she also agreed with the Mayor some of these things were inappropriate and she has a lot of respect for the staff. She had a comment to Ms. Buhler and Diane Lombardo. She has a common concern about speeding. She hits Foch and Main Frequently and it's a blind spot so you can see and people pick up speed quickly. She doesn't know what the process is of putting a light in by the Post Office. She recalled we asked about putting one in at Foch and Main and the Highway Department said it would not work because of the turn right before it. She doesn't know about the budget billing, but she does it with the Gas Company and she really likes it.

Mayor Pro-Tem Whitehead also responded to the comments about speeding. There are a lot of people who drive pretty fast not only downtown but in residential areas. She has requested maintenance on 8th Street coming off of Kruger for a couple of years. There's a hill there and people come around sliding. We need to look at all the areas of our community where this is happening. She also had a comment about signage for the one way streets. At Main and Clancy Streets tourists and people from out of town most of the time will turn the wrong way. So people who are driving north or south, sometimes come

up on one-way drivers which is dangerous. We need to look at signage whether they are on private property or it's a state highway.

Commissioner Frankel responded to Ms. Buhler he is looking into the process of putting a street sign in neighborhoods. He explained the first step is to contact the Police department, who then meets with the Streets Department to go out and identify the problem. From that point on the recommendation is made to put in a stop or a yield sign. So his understanding is the first step in the process is to make calls to the local Police Department, he reached out directly to the Chief.

Commissioner Hechler asked City Manager Fuentes to make a list of those areas with traffic issues. He already met with the City Manager on some stop signs. He would like to invite an NMDOT Engineer to the community to look at the issues and prioritize the needs to stay on top of it. That's the process he used at the New Mexico State Parks and it worked well for them.

Mayor Green responded he sits on the Regional Planning Organization (RPO) Board for our district. So in relationship to everything your hearing, another way to start this is to submit a letter of your concerns to Manager Fuentes and he would be happy to take it to the next meeting. He knows it takes time, it took us two years to do a traffic study around the New School Road. You have to start a process so they will sense there is a need. It's their highway not ours, so we have to show it's a dangerous situation because safety is certainly a high priority for our residents and our visitors.

E. PRESENTATIONS

1. Presentation to Jimmy Schraner for 25 years of Service.

Mayor Green announced that is a long time. This is one of the bittersweet moments he has had in his lifetime where you on one hand honor someone for their service which is great, and you lose them, which is not so great.

The Commission presented a pin and award for 25 years of service to Jimmy Schraner.

Mayor Green added before we move on their is a Colonias meeting going on at the Civic Center starting at 10 AM, so at that time I would like to call a five minute recess so the Commission can go and welcome them to the city.

F. CONSENT CALENDAR

1. City Commission Regular Minutes, April 12, 2016
2. Accounts Payable for March 2016
3. Subrecipient Grants Quarterly Reports

Mayor Pro-Tem Whitehead moved to approve the consent calendar to include City Commission Regular Minutes for April 12, 2016; Accounts Payable for March 2016; and Subrecipient Grants Quarterly Reports. Commissioner Clark seconded the motion. Motion carried unanimously.

G. ORDINANCES, RESOLUTION, & ZONING

1. Discussion/Action: Resolution No. 29 15/16 Declaring Surplus Property for an Auction to be held on May 14, 2016. Renee Cantin, City Clerk

City Clerk Cantin notified the Commission the next auction is set for May 14. Upon review of the assets the Finance Director and City Manager have discovered there were additional items to dispose of, so you have the attached list review for additional property we need to declare surplus to sell at the auction.

Mayor Pro-Tem Whitehead moved to approve Resolution No. 29 15/16 Declaring Surplus Property for an Auction to be held on May 14, 2016. Commissioner Hechler seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

H. UNFINISHED BUSINESS

1. Discussion/Update: Water Conservation Plan Update. Sarah Garduno, Engineers, Inc.

City manager Fuentes introduced Sarah Garduno who is here to give an update on the Water Conservation Plan.

Ms. Sarah Garduno presented the current plan. Last time she came she presented what the plan was, what we needed to do, and what work we were going to put it to. As of February 5th we submitted a draft to the Office of the State Engineer. Fortunately, due to the lack of resources they will not have our plan done before April 23 which was our original deadline for the grant agreement. She called NMFA to explain the situation to make sure that we were able to get our grant either extended or how we could work around the deadlines. At this point Mr. Perry from NMFA asked me to do another status update in mid-March as well as April with OSE to find out what the timeline would be. In March we found out it still had not been reviewed. She contacted them on April 6th and the deadline they anticipate now is July 8th. That deadline would include discussing changes that need to be made or additions. She then contacted Mr. Perry again, he directed her to complete an extension letter explaining what happened and what the circumstances are including the date. She worked with Traci Burnette and they sent the draft extension letter on April 11th requesting a new deadline date of August 6th. Mr. Perry said because it was submitted after April 1 it would not get a response until May. Being that our deadline for the grant was April 23 she was concerned so she asked how this would affect our grant. He then notified her it should be approved and should not affect the grant. They also had comments from Mr. Szigeti from the PUAB Board and his comments were taken into consideration and added to the plan.

Mayor Green had a question on page 24 about outreach. Currently the City of Truth or Consequences does not have an active outreach program. In the next item it indicates the same. If we had those in place we'd be a much stronger applicant for these type of funds, correct?

Ms. Garduno responded right now the city is not having these plans in place but the OSE is putting out this Conservation Plan to educate the public about what is going on in the community as a whole. She is looking at the City of Santa Fe where they do have a planning committee and they have a bunch of outreach programs involving Elementary, Middle School, and High School. As you influence the younger generation they start them with good habits now and they can educate their parents and grow up with the knowledge.

Mayor Green asked her to please keep us informed as we move forward.

I. NEW BUSINESS

1. Discussion/Action: Approval and Authorization for City Manager to execute, sign, and submit documents related to an application for Federal Assistance under USDA/RUS for Phase 2B and 3 of the WWTP. Traci Burnette, WWW Admin. Asst.

City Manager Fuentes presented the item for Traci Burnette. The previous funding was included on the Commission Action Form. USDA is asking for this approval before we move forward. It has yet to be determined how much will be funded, if any. If we do receive funding we will forward the funding with the application to USDA. The documents required of us to proceed to the contractor. Request is for approval to send the documents to submit all the applications

Mayor Green asked if the USDA application is contingent on us getting money from this board or if this board for some reason decides not to fund our project can we go to USDA for lump-sum. City Manager Fuentes responded yes we can go to USDA for the whole lump-sum. Depending on what we hear today and what is funded depend on what we apply to USDA for.

Mayor Pro-Tem Whitehead moved to approve an authorization for City Manager to execute, sign, and submit documents related to an application for Federal Assistance under USDA/RUS for Phase 2B and 3 of the WWTP. Commissioner Clark seconded the motion. Motion carried unanimously.

2. Discussion/Action: Job Description Approval for a Part-Time Evidence/Supplies Technician. Lee Alirez, Police Chief

Police Chief Alirez said he brings this item before the Commission not to add but to modify a current staff position. We have just now completed the auditing process for the Evidence Room where everything now is accounted for. One of the issues they encountered was having one person to be accountable for all of the evidence. To complicate matters worse they are now going to body cameras which are also public record. There are issues with the cameras for things we cannot release someone needs to keep track of that. He would like to move one FTE to a Part-Time Evidence Technician with no benefits.

Commissioner Hechler asked if he uses a person to do some crime scene processing. And if so, why not make it a full time person now. Police Chief Alirez responded he thought of that and this person will help with minimal crime scene processing. He has set it up to possibly in the future be a full-time position, but for now he is requesting part-time with no benefits.

Commissioner Clark asked what the cost savings from going from a full time position to a part time position. Police Chief Alirez said the cost savings is there will be no benefits. The cost is a huge reduction for the \$12.60 per hour rate. Finance director Lori Montgomery added it would be about \$15,000 to \$16,000 per year.

Mayor Green said once you are accredited does it open doors for other funding. Police Chief Alirez confirmed that. He sits on the board for the accreditation process. It's critical because it opens up the department to a respective unbiased person to look at operations and what needs to be done. Our department has never been through the process before and the big obstacle was the evidence room. Mayor Green congratulated him for taking a handle on the evidence issue and moving forward.

Mayor Green suggested under requirements should we add being bonded to the job description. Police Chief Alirez said it's not included in any of their positions. The review of applicants covers almost everything and is a very thorough process, which he believes covers that. But if the Commission would like it added he doesn't have a problem including it. Mayor Green added it was just a thought for extra protection.

Commissioner Frankel moved to approve the Job Description for a Part-Time Evidence/ Supplies Technician. Commissioner Hechler seconded the motion. Motion carried unanimously.

Mayor Green recessed the meeting at 9:54 a.m. and reconvened at 10:04 p.m.

3. Discussion/Action: DFA Quarterly Report. Lori Montgomery, Finance Director

Item was removed from the agenda.

4. Discussion/Action: Finance Policies & Procedures. Lori Montgomery, Finance Director

Finance Director Montgomery reviewed some of the changes presented in the Policies and Procedures are due to the audit findings. She went over some of the changes made in the procedures document and opened it up for questions and comments. Some specific changes included the first page in reference to the Coso Operations. These are the guidelines the auditors use to check your procedures. A lot of the changes that were made closes the gaps for accountability and the level of operations for the Finance Department. There were changes that were made to include the electronic processes with the new system and more items for checks and balances.

Commissioner Clark added her least favorite part of the procedures is it's required to be on a cash basis. She asked if they remember years ago there was a check that slid down on the side of the desk. That is why she doesn't like the cash basis if someone isn't paying attention you don't have your receivables tracked carefully. She has said there is an easy way to changes from cash to accrual.

Finance Director Montgomery responded it would be difficult to change every process over to an accrual based process. There are benefits and their downfalls. Cash basis allows us to track everything consistently to the end of the year with issues. That being said we do process the grants at the end of the years and carry the information to next year in the budget. There are things that carry over encumbrance ways. Close the books and start over at the end of the year. Commissioner Clark added it's her understanding the DFA does require a cash basis. Finance Dir. Montgomery doesn't have experience with municipalities she has been at the state level and they do the same thing, its cash basis. Commissioner Clark recalled there is one time the County did all over a grant amount and it was a problem.

Commissioner Clark asked how the backup project is going. Finance Director Montgomery said on the utility side it's done on a daily basis and on the Finance side they do on a weekly basis.

Mayor Green had one suggestion in 5.7 the last line in that says it should be approved by the Commission at the first meeting of the next month. People get sick they might not make the first month. He suggested we reword that section to give staff a little more flexibility so we are not in violation of our own rules and procedures. He also said on 4.3 under purchase requisitions it talks about it having to be submitted electronically to a supervisor for approval. What happens if the requester is the supervisor? Finance Dir. Montgomery stated it goes up the chain which means it will go then to the purchasing officer, then either to her or the City Manager.

Mayor Green then asked about 9.1.2 and 9.2.1 under Inventory Management, is it the same person who receives and catalogs it double checks their own work or is that done by another person. It seems that we need more check and balances. He doesn't see a backup plan here. Finance Director Montgomery said the way the process works is everything is received in the purchasing department and has to be catalogued in and out. So that lies in the department that's not the receiving portion of the item. That's when the item gets to the department. Whoever receives something signs a packing slip and it goes to the CPO to confirm that invoice. She added 99% of the inventory comes into the City Hall office, the items that do not are the giant poles which are too big to deliver to City Hall. She confirmed she does spot checks on the inventory for the departments.

Commissioner Clark moved to approve Finance Policies & Procedures with the change made to 5.7. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.

5. Discussion/Action: Authorization to proceed on City Hall Roof. Lori Montgomery, Finance Director

Finance Director Montgomery showed some pictures of the damage to the roof which happened right after the Finance Department moved their offices. It happened to two of the five office and staff had to be moved to the conference room until this can be repaired. The entire City Hall leaks and she is presenting approval and authorization to go forward and receive bids for a pitched roof of some sort to fix the roof that has been patched four times. If we can't do it in this fiscal year, then she is requesting it to be the first priority for the next fiscal year. We are looking at a truss system that flows to the back of City Hall.

Commissioner Clark said it's about time. It's probably a hot tar or gravel roof and after some time you cannot repair them. An aluminum or tin roof will last forever and it needs to be done.

Finance Director Montgomery added the amounts you see here was based on the bid to fix part of the roof. She is hopeful that we can get something around that same price but a different style.

Commissioner Frankel said metal roofs do last forever but there is a certain aesthetic building there downtown and he wondered if flat roof might be better. Finance Director Montgomery had the same concerns. He wondered if it might be possible to raise the roof front at City Hall and have the slope go down towards the back of City Hall to keep that structure. She still needs to get with the contractor to see if that's possible. Commissioner Frankel is curious to see if we have those options.

Mayor Green agreed it's a valid point. He asked if the bid was from a local business. Finance Director Montgomery responded it was not. Mayor Green asked if we have any local businesses who can do the work. She has already contacted two of them.

Commissioner Hechler added it's not an employee issue anymore it's a safety issue.

Commissioner Hechler moved to authorize the City Management to proceed on acquiring bids for the roof repair for City Hall. Mayor Pro-Tem Whitehead seconded the motion. Commissioner Frankel added with all of the water damage, we should look at whether any mold damage occurred before we put a new roof on. Mayor Green asked them to put that in their overall motion. **Commissioner Hechler amended his motion to add having the contractor do a mold inspection. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.**

6. Discussion/Action: Windstream Franchise Agreement from 2009. Steve Green, Mayor

Mayor Green said the last Commission had a chance to increase the Gas Company Franchise Fees from 3% to 5% and they voted it down. He noticed Williamsburg is negotiating with Windstream to increase their Franchise Fee from 3% to 5%. He wanted

to present this to this Commission to discuss. We bring in about \$35,000 for the Franchise Fee. This is on the Residential Line that comes into the City and that's the only place. If we were to direct staff to negotiate with Windstream to increase the fee his bill would go from \$.44 to \$.80 which is a difference of \$.32 per month. This would be a total of \$22,000 of increased revenue to the City. This is an opportunity he wanted to bring to the Commission to see what their feelings are about this.

Commissioner Clark was part of the discussion with the Gas in a different venue. She hesitates to put any additional burden on people in this community. There are so many who are impoverished and she hasn't had a chance to research other people's telephone bills. She wouldn't be uncomfortable with having staff negotiate with Windstream, but she would be hesitant to approve that.

Mayor Green said if there is not any will to do this, he wouldn't want staff to spend time on anything that we may not approve anyway. Our money comes from money we are bringing in with our GRT. It's on us to look at every possibility to bring in Revenue so the city can run efficiently. We are basically leaving \$45,000 on the table if this doesn't pass. How much gross sales do you have to do to be at that level.

Commissioner Clark said right now it's \$35,000 so it would actually increase \$20,000. She was thinking we could table this for another two weeks and she isn't sure we need to move on this so quickly.

Commissioner Frankel if there is any way to separate these fees from a commercial account and a residential account and only have this apply to the commercial account. City Manager Juan Fuentes said he doesn't think they can separate them. It's a standard fee that applies to all services.

Commissioner Clark added the SJOA and Matthew 25 have their food program and they have a lot of people who go to them to buy food. For this reason, we need to be mindful of people's income levels.

Mayor Green asked if there is a will for the Windstream Franchise to move on.

Commissioner Clark moved to postpone this discussion. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.

7. Discussion/Action: Request to reconsider Resolution No. 22 15/16 in support of Copper Flat Mine based on updated information. Kathy Clark, Commissioner

Commissioner Clark notified the Commission, this Resolution to support the Copper Flat Mine in January and at the time the Impact Statement had come out in November. She doesn't believe any of us read it. She is concerned about some comments she received about the Environmental Impact Statement. There were several groups saying there were deficiencies in this statement and they said they can't approve it until those were taken care of. She announced some of the groups' names. She talked to our Lawyer

and send the letters to him. She read his comments which stated their concerns seem like reasonable grounds to appeal or modify Resolution No. 20 15/16, presumably through an adoption of another resolution. She is suggesting we were premature in making a formal stand for the Copper Flat Mine itself. They are still in litigation and the determination won't be at least until June and she feels it would be a good idea to not jump the gun in making the decisions. She doesn't want us to go against Copper Flats but also not to go for them until it's resolved.

Commissioner Hechler commended Commissioner Clark for bringing this item forward. He's not ready to make a decision either way and he would like to learn more about the situation.

Mayor Green notified the new Commissioner's this passed 3-2 with he and Commissioner Clark voting against it. Because you are talking thousands of acres of water being used and hoping it will be clean water down the line which is not to our benefit. We should take a more cautious approach rather than jumping in just to support economic development. Leaving an aquifer that might have been poisoned is not something he wants attached to his name.

Commissioner Frankel said he has a background in school in Geology and he's taken Hydrology classes, he has read bits and pieces of the Environmental Impact Statement and people would be amazed at the shocking information the impact of these wells would have to the creek. He is thankful this was brought back and wanted to add, never in the history of a mankind has there ever been a sulfite mine that didn't result in pollution. That's something that needs to be taken into account as they look at this great mine that one way or another will result in pollution.

Commissioner Clark moved to approve to repeal Resolution No. 20 15/16 and create a new resolution that would properly state the issues of the Bureau of Land Management, not the Copper Flat Mine itself. Mayor Green seconded the motion.

Mayor Green asked if Commissioner Clark is asking staff and legal to draft a new resolution so we can bring something back to the Commission. Commissioner Clark said if we rewrite a new resolution, we are saying we are in agreement with the BLM. Would it be possible to repeal this resolution for a temporary time. City Manager Fuentes said it might be best to just repeal it and once the issues have been addressed, to pass a new resolution once the agreement has been met.

Commissioner Clark changed her motion to repeal Resolution No. 20 15/16 because of new information that has come out. Mayor Green seconded the motion.

Mayor Pro-Tem Whitehead asked if we repeal it now and bring it back at a later date, what is the difference in appealing in now and leaving it. What is it doing to just let it sit out there because it's still on the books. Commissioner Clark responded we may or may not. These letters are being used in court and we are not part of the court case. She

thinks we are premature in putting our support in one way or another when the issue is in court.

Commissioner Hechler added by repealing this he doesn't want this Commission to give the appearance that we are against it either. He feels we should add that we are noncommittal at this time until the process is followed. Commissioner Clark is happy to add that in the motion.

Commissioner Clark amended her motion to state we are repealing this Resolution and not making any commitment one way or another and we will wait for final or more information. Motion carried by a vote of 4-1-0. Mayor Pro-Tem Whitehead voted nay.

J. REPORTS

1. City Manager

- 1) Has not received an update on the Colonias Meeting next door referring to our application on Phase 2b.
- 2) Friday is the Budget Workshop or the Department Heads. Finance Director Montgomery will send out a schedule today. We will provide coffee and donuts and water to keep the sugar level up.
- 3) As far as the Windstream comments, as in any community during budget season there are always more needs than resources. So they will be looking at all of the options for the Commissioner's. He knows we have some requests from Department Heads that you will all learn.
- 4) Will submit additional information on the Retreat later on for the Commission. Mayor Green asked if they envision us breaking for lunch at the Dept. Head Meetings, he confirmed and showed them a schedule.

2. City Attorney

None.

3. City Commission

Commissioner Hechler is continuing with the trash initiative. The City has gone ahead and drafted some job descriptions for some positions we intend to hire as Emergency Hires for the City Clean Up. We hope to get this crew on the ground to make a difference. He asked for an action item on the next agenda where he will have more details for them at that time.

Mayor Green said the City received a letter that John Wheeler has resigned from the SJOA and the City will be looking for a replacement to represent the City on that very important board.

- 2) We have lost one of the City's Guardian Angels, Susie Swope who passed away. She was the driving force behind Matthew 25. They will be working to keep the program.
- 3) Marketing the city and LEDA. Commissioner Frankel brought up why don't we look into a manufacturing company to come to town. We have set up and purchased a new

domain name as americaspatown.org for America's Spa Town. There are 117 manufactures of spas and Jacuzzi's in America and we plan to start targeting them to bring in new businesses. They are working on a letter to send out and they would like the Commission's approval to be active in seeking out businesses.

- 4) Asked City Manager Fuentes to have the LEDA Act to focus strictly on manufacturing and distribution so we can get the state involved. Not as much on retail. Commissioner Clark said her understanding in passing the LEDA was to bring in new businesses. She suggested we give Mr. Szigeti a better explanation for the PUAB Board. Mayor Green responded he would like to make it so we can tap into other resources of the state. They would like them to put this on next agenda for PUAB on how to entice manufacturing or warehouse distribution businesses into our community.

K. EXECUTIVE SESSION

1. Limited Personnel Matters (Required Review of City Manager prior to budget) *Pursuant to 10-15-1(H.2)*

Mayor Pro-Tem Whitehead moved to approve going into Executive Session at 11:09 a.m. to discuss Limited Personnel Matters (Required Review of City Manager prior to budget) pursuant to 10-15-1 (H)(2). Commissioner Clark seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

Mayor Green stated that the Commission was now in Open Session at 12:42 p.m.

Commissioner Clark certified that only matters pertaining to Limited Personnel Matters (Required review of City Manager prior to budget) was discussed in Executive Session and no action was taken.

L. ADJOURNMENT

Commissioner Clark moved to adjourn at 12:45 p.m. Mayor Green seconded the motion. Motion carried unanimously.

Passed and Approved this _____ day of _____, 2016.

Steven Green, Mayor

ATTEST:

Reneé L. Cantin, CMC, City Clerk