

CITY COMMISSION  
OCTOBER 13, 2015  
WORKSHOP

ACTION MINUTES

The Mayor and the City Commission of the City of Truth or Consequences in the County of Sierra, and State of New Mexico met for a workshop in full conformity with the law and ordinances of said Commission in the Commission Chambers of said City, October 13, 2015, with the workshop starting at 5:00 P.M.

Mayor Sandra Whitehead called the workshop regarding:

- 1. Study to replace Water and Electric Meter's with Automatic Reading Meters (AMI), integrating both data and billing systems. Presented by Scott Griffith, Senior Energy Solutions, Yearout Energy Services Company:**

City Manager Fuentes noted that this is a joint workshop so members of the Public Utility Advisory Board are present tonight which are George Szigeti, Jeff Dornbusch, and Al Siffring.

Scott Griffith, Solar Energy Solutions, reviewed the Advanced Meter Infrastructure with the Commission noting that the meters are going to be sending information via some form of communication media. There are a lot of new advanced technologies that are out there, and they all do different things for different reasons. The special thing that AMI does is that it eliminates the meter readers having to transpose information, the numbers are read automatically. The system allows you to remotely read the meters, and check and disconnect service, if there is a problem or emergency. You get more detailed data with the new system than you are currently gathering. The new meters are digital so they are a lot more accurate than the past meters.

AMI allows you to have two way communications with the customer. You are remotely able to read the meters, whether you are in a truck or you can also read a meter from the internet. You can remotely check and disconnect services if there is a problem or emergency. You get more detailed data than is gathered right now. The new meters are digital do they are more accurate than the past meters.

Mr. Griffith briefly reviewed the 3 different systems that AMI technologies provide which are Drive By –Radio Reading, Fixed Based –Internet Reading, and 3G –Cellular Reading.

**2. Review Green Communities Funding Program for Qualified Energy Conservation Bonds (QECB)'s to fund the project with an Energy Performance Contract. Presented by Mark Valenzuela, First Vice President, George K. Baum & Company:**

Mark Valenzuela, First Vice President, George K. Baum & Company reviewed the Green Communities Funding Program for Qualified Energy Conservation Bonds (QECB)'s to fund the project noting that back in 2009 congress authorized ,and the President signed several different kinds of bonding programs that were available to Local Government. They were traditionally called the Build America Bond Programs. There was one certain kind of bond that applies here which is the Qualified Energy Conservation Bond and most States across the Country took these bonds, and put it to work right away. There was a bill put into the Legislature, and Governor Martinez vetoed it, and brought the Legislation back to put this Federal Program Implementing Statute, which she signed the following year. Up until this year the State of New Mexico still had a \$20,587,000,000 and nobody knew how to put it to work. The State Board of Finance controls this amount of money, and if you want to use this process you have to go through the State Board of Finance put together an application. The process is that you will submit your application, and they basically tell you yes or no. They will give you a portion of the 20 million, and these bonds have to be sold as taxable bonds. When we did the Transfer Station you were able to sell tax exempt bonds. The reason why the Federal Government did that was because they were trying to incentivize other investors to come in to this Municipal Bond Market. The assumption here is that Truth or Consequences would sell taxable bonds for 4.72% and then the Federal Government would pay you for the length that debt. What has to take place in order for the State Board of Finance (in terms of their calendar) is they typically want a month advanced notice to know that you are attending , and they won't let you carry forward unless you have a specific action from them for anything that they approved the prior year.

Mr. Valenzuela's recommendation is to target the State Board of Finance in January of next year and take this application to them to get their approval for these kinds of bonds, so that you have that full-year to put together your financing.

Commissioner Kathy Clark noted that when Scott Griffin made his presentation to them last spring, there was nothing in there that included the Cost Benefit Analysis. She did see it this time and thanked Mr. Griffith for including it because that was the main reason why she would not consider this conversation previously. She would prefer that the Cost Benefit Analysis go through the Public Utility Advisory Board first. Commissioner Clark noted her concerns regarding some issues on the Small Electrical Meter Grid, the assets base, and the depreciation.

Mayor Pro Tem Steve Green asked if there is a Sunset Clause within the State, that the Feds will take the offer off the table if it's not used within a certain period of time.

Mark Valenzuela replied no. There are several projects lined up, now that the first project has gone through communities are seeing how that could be used.

Mayor Pro Tem Steve Green asked Mr. Griffith if one person read both water and Electric Meters at the same time.

Scott Griffith replied that Silver City only has Water meters, therefore in your case you are doing what's called a Mesh Base System, because the Water Department is reading certain perimeters, and the Electric Department is reading others. And yes, one person can read both meters.

Scott Griffith briefly reviewed the RFP process with the City Commission.

Commissioner Russ Peterson asked Mr. Griffith which type of meters he believes would work best for the City.

Scott Griffith noted that his job is to find the best meter for each particular solution.

Mayor Whitehead called for questions from the Public Utility Advisory Board, and asked if they would approach the podium to speak.

George Szigeti, Chairman of the Public Utility Advisory Board noted that he was looking at the figures, the repair cost of meters in Silver City, and after the subsidy of the total cost including the interest on the loan it seems that they are paying around \$200 per meter on interest. He also had questions regarding the Drive-By System. It was said that the system stores data for 30 days. What happens when the truck comes by on the 31<sup>st</sup> day?

Scott Griffith noted that the system does not erase the information after 30 days. You will have an additional 30 days to recover the data.

Mr. Szigeti also had concerns regarding the 3G cellular system and QECB money. And asked if there will be unforeseen costs pushed onto the customer if there are any damages caused during installation.

Jeff Dornbusch, Vice Chairman of the Public Utility Advisory Board, had questions regarding the cost of the meters, and if they are compatible with our current meters.

Mayor Sandra Whitehead asked if City Attorney Rubin had any questions.

City Attorney Rubin noted that he had question regarding the letter of authorization.

Mayor Sandra Whitehead called for comments from the public.

Ron Pacourek had questions regarding Solar Meters, and spikes in water usage.

Klaus Whittern noted that the grant for the system needs not to exceed 10 years and we need to ensure that this is the best process to use.

Mayor Pro-tem Steve Green asked Mr. Griffith what the guarantee the City has for the money.

Mr. Griffith replied that there are three fail safes in place, which are a performance bond, an insurance bond, and the State will also be involved with the process.

With no there being further comments, Mayor Whitehead closed the Workshop and opened the Regular meeting.

CITY COMMISSION  
OCTOBER 13, 2015  
REGULAR MEETING

ACTION MINUTES

**TIME & PLACE:** The Mayor and the City Commission of the City of Truth or Consequences in the County of Sierra, and State of New Mexico met in regular session in full conformity with the law and ordinances of said Commission in the Commission Chambers of said City, October 13, 2015, with the meeting starting at 6:20 P.M.

**PRESIDING OFFICER:** The meeting was called to order by Mayor Sandra Whitehead, who presided and Priscilla Fuentes, Clerk 1, acted as Secretary of the meeting.

**ROLL CALL:** Upon calling the roll the following Commissioners were reported present.

Hon. Sandra Whitehead, Mayor  
Hon. Steve Green, Mayor Pro-Tem  
Hon. Jeff Richter, Commissioner  
Hon. Kathy Clark, Commissioner  
Hon. Russ Peterson, Commissioner

Also Present:

Juan Fuentes, City Manager  
Jay Rubin, City Attorney  
Priscilla Fuentes, Clerk 1

**QUORM:** There being a quorum present, the Commission proceeded with the business at hand.

**CEREMONY:** Mayor Sandra Whitehead called for fifteen seconds of Silent Meditation.

Mayor Sandra Whitehead led the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Mayor Sandra Whitehead called for a motion to approve the agenda.

“Mayor pro-Tem Steve Green moved for approval of the Agenda of the city commission meeting of October 13, 2015 as presented.”

Seconded by Commissioner Kathy Clark.  
Motion Carried Unanimously.

COMMENTS FROM  
THE PUBLIC:

Mayor Sandra Whitehead called for Public Comment, noting those wishing to comment would get three minutes, may only approach the podium once, and any correspondence for the Commission was to be left in the black box by the podium.

Diane Lombardo expressed her support for Carole Wheeler on the efforts to get a dog park.

Hans Townsend had comments regarding boosters on the tower for At&t an Incentive Program taking place, and wheelchair ramps being installed at the Ralph Edwards Park.

Carole Wheeler thanked the City and Street Department for the new street signs that were recently installed.

Linda DeMarino made comments regarding the MainStreet upcoming events.

John Wheeler commented how he is pleased with the Sierra Joint Office on Aging.

Audon Trujillo had concerns regarding the City website, City job positions, and what he believes to be a conflict of interest regarding Mayor pro-tem Steve Green serving on the MainStreet Board in being involved in projects that involve MainStreet.

Sue Penner came before the Commission with comments regarding the Chamber of Commerce logo being posted on the City website, and she also commented on SJOA services.

Trace McGowan came before the Commission with comments regarding the proposed dog park.

RESPONSE TO  
PUBLIC COMMENT:

Mayor Pro-Tem Steve Green replied to Mr. Trujillo's response by saying on the advice of City Attorney Rubin, as well as the Municipal League, he makes the following statement so it appears in the record officially for the City of Truth or Consequences:

*As a board member of MainStreet truth or consequences a nonprofit I will be selling bricks which will be engraved for the purchaser as a fundraiser to help in the construction and maintenance of the healing Waters Plaza. This is to help the city with the cost of the project. Neither myself, will my wife Paula or any family member receive any financial benefit for my activities nor will MaiStreet receive any money after the cost of the brick shipping and engraving are paid for. MainStreet will donate 100% of the remaining the funds to the city for the above-mentioned use.*

Commissioner Clark noted that she is very pleased to hear from the SJOA staff and supporters. She knows that a year ago they were struggling a bit, and she could not be happier that the Directive Board is happy with their current Director and the fact that so many meals are being served at the meal site is quite remarkable. She wanted to thank them for that. A response that might help both Sue Penner and Audon Trujillo is that she has volunteered to be on the City Website Committee .With this new website we will be able to put that logo on very easily, and it will also be easier to get onto the City Website to retrieve information.

Mayor Sandra Whitehead thanked everyone for their public comment.

**CONSENT  
CALENDAR:**

“Mayor Pro-Tem Steve Green moved that the items on the consent calendar be approved as they were presented by the Mayor.”

Commissioner Kathy Clark seconded.  
Motion carried unanimously.

Mayor Sandra Whitehead called for the next item on the agenda:

**NEW BUSINESS:**

**Discussion/Action: Letter of support for a Grant to continue Senior Services in Sierra County; Joe McClintock, SJOA Executive Director:**

Mr. McClintock, Executive Director for SJOA noted that they are in the process of completing a Grant Application to continue services for four more years. This is title 3 services, which is the meal sites transportation, homemakers, and a few other services. Part of the grant process is that they want us to submit a budget, and then we have figure out how many local dollars we are going to get. We understand that there is a long time between now, and the end of the year this letter is not a binding contract it's just a letter of support when we submit the grant.

Mayor Sandra Whitehead asked City Attorney Jay Rubin if we could commit to \$25,000.

City Attorney Rubin noted that the contract does say that FY 16/17 we are committed to ensure a total of \$25,000 to the Senior Joint Office on Aging Program.

Mr. McClintock stated that last year the Commission signed a letter stating they would give the SJOA \$26,000, but we ended up in the end doing \$24,000. You are under no obligation to come up with the other \$2000, the State never questioned it. It's just a very poorly written letter from the State, but again they force all Senior Centers to use this letter in order to get letters of commitment from local Municipalities. Mr. McClintock also mentioned that the grant is due October 30<sup>th</sup>.

Commissioner Clark noted that she is very surprised that the State makes it a requirement with this wording. She would suggest to City Attorney Rubin to look into this matter.

Mr. McClintock noted that since most Senior Centers are operated out of Municipalities or are employees of the City or County, they wrote that letter as if the letter was going to go down a hallway. They did not take into consideration that nonprofits have to practically get on our knees and beg for these things. It's basically written as if I were a City employee.

City attorney Rubin asked if Mr. McClintock would object to bringing this item back to next month meeting.

Mr. McClintock stated yes, they could.

Mayor Pro Tem Steve Green congratulated Mr. McClintock and his Board on what they have done, and how they resurrected almost a lost cause, he also asked if the State will require the SJOA to come before us each year to get a \$25,000 commitment.

Mr. McClintock noted that unfortunately with this being a four-year process they don't want us to write grants every year because that would just be too unstable for our seniors, but unfortunately we do have to submit a budget each year, and part of our budget is making sure we have some kind of local dollars whether it be in-kind or cash advance. The State is always cautioning us Senior Centers to get more local support, and the local Municipalities are always cautioning us to get our State support. Unfortunately every year when we submit a budget, and the State is trying to figure out how much money to give us for the following year based on how much were growing or shrinking in our units of service, we have to come back again every year and get that letter of commitment.

City Manager Juan Fuentes noted that this item can be postponed for the next meeting.

"Commissioner Clark moved that they postpone this decision until the October 27th meeting, and allow our Attorney to contact entities that are necessary."

Mayor Pro-tem Steve Green seconded.  
Motion carried unanimously.



**Presentation/Action: Designation of Dog Park Area; Carole Wheeler:**

Ms. Wheeler noted that she had been working on an off leash dog park in the City of T or C for about five years now. A dog park is a great social opportunity for the users. It allows the dog owners to socialize with each other and it transcends the social the social economic issues that are sometimes found in smaller communities like ours. You will find on any website that you look at that a well exercised dog makes for a better companion and they tend to not run at large as much.

The next park of the dog park is the location and the size. Her research shows that the minimal are for the park would be one acre.

The ideal for the dog park design would be the ability to have separate fenced in areas for small dogs and large dogs. No matter what the design or area you have whether it's a single use dog park or a multi-use dog park they all have to have park rules and her research shows that the rules need to be posted and show the hours of operation, the park needs to be easily accessible to the public, it has to have lighting available for after daylight hours, adequate drainage, there needs to be cleaning supplies available for the park users and somehow we need to figure out how to tie a shovel down so that pet owners can cover the holes that their dogs dig.

Ms. Wheeler reviewed a few different dog park designs and locations with the Commission.

Ms. Wheeler's recommendation is to place an off leash dog park somewhere in the City. She believes that it will be an asset to our community. She would like the City Commission to hold a joint workshop with the Recreation Advisory Board to possibly get more input from the community for the purpose of an off leash dog park.

Mayor Pro-Tem Steve Green asked Ms. Wheeler if option number one of the dog park location at the Fire House would it take away access to the fishing pond on the North Side of the pond and are we taking away from one segment of our citizens and giving something to another segment of our citizens.

Ms. Wheeler noted that she considered that very deeply, she read the rules to the fish pond, fishing is allowed Friday's Saturday's Sunday's from dawn till dusk age 65 and over children 12 and under attended by a qualified adult. So that's a three day fish pond and generally if you have been by there when they are fishing they have digs with them. She does not believe that it will interfere with the fishing to 3 days a week.

Commissioner Clark noted that she has a bit of a concern about dogs running onto the streets and getting hit by a car because they are off leash. She wants to know if the park would be fenced.

Ms. Wheeler noted that the park will definitely be fenced in and there will be double entrances. You go in one gate, you unleash your dog so the dog is within a 4ft. area and then you enter into the dog park with the leash in your hand and the dog is free. She noted that she looked online under the New Mexico Dog Bite Law states that it is the owners responsibility all the way through .

City Attorney Jay Rubin noted that is true to an extent. We have to make sure that we are pressing our rules and so forth.

Police Chief Alirez noted that we would definitely need to adopt an ordinance for rules and regulations at the dog park and also there are concerns in regards to liability because generally we are speaking of people who love and care for their animals but it also attracts a separate element and having just one big chain linked fence are may not be quite the answer verses having some lanes for the dog to run back and forth in one place. You have to find out where the happy medium is. We have people who walk around with Pitbull's. We cannot pick and choose who we are going to allow there therefore we need to set up the rules that will provide safety for the entire community and we need to have some standards of conduct for responsible pet ownership.

Commissioner Peterson noted that he had concerns regarding the upkeep of the dog park.

Commissioner Richter had concerns regarding the funding of the dog park.

City Manager Fuentes noted that the New Mexico Self Insurers' Fund will be notified if the City does decide to build a dog park.

Mayor Whitehead noted that she would like to see a Public Workshop regarding the proposed dog park.

Mayor Pro-Tem Green suggested that a notice for animal licensing should be printed on the utility bills so that the public will be informed that they are required to license their animals if they live within the city limits.

Mayor Sandra Whitehead noted that she would like to postpone this item for further study.

"Commissioner Kathy Clark moved that they postpone the discussion for more information and legal consultation."

Seconded by Commissioner Jeff Richter.  
Motion carried unanimously.

**Discussion/Update: City Golf Course; Terry Taylor, Golf Course Manager:**

Terry Taylor, Golf Course Manager noted that one of their primary goals when they went to the Golf Course was to attempt to increase play at the Golf Course. The first three months that they were at the Golf Course they averaged around \$4000 a month in income. His job is to give information to the City. In September they had a couple of tournaments at the Golf Course so they were able to turn in around \$8000 for the month of September. Those increases are from renewed memberships, and if they have an American Legion Tournament, as well as the Ladies Golf Association. One of the things that he looks for is a way that he can support, and promote the game of golf. Saturday's should be one of their busiest days, however it is almost dead. One of the things that we look for our ways that we can attract, and promote the sport of golf whether it be from the youth that we have come in to our programs, or from just people coming in. Mr. Taylor feels that we need to have tournaments, birthday parties at the Golf Course, or group families that have scrambles to increase the play at the Golf Course. Income flow is up over the first three month average.

There had been several questions regarding equipment. Their John Deere has gone out of business, and we will not be getting our fairway malware, or as it seems that way, but the salesman assured him that even though they are over a month late they were also kind enough to provide us with a loaner. We are expecting the new equipment to come in very soon. The second thing on our items list is Rough Mowers for the City. We have been rehabilitating some of the equipment that we currently have at the Golf Course, and we have an old Rough Mower that we think is going to be online here pretty soon. The fairways are in excellent condition the roughs are mowed down; they are getting to the point to where the Bermuda grass will grow. Our greens are something that is still a challenge to us due to fungus, water delivery, and the fact that we need to aerate and top dress our greens.

Mayor Pro-Tem Steve Green asked Mr. Taylor if it was possible to run a chemical through the pipes.

Mr. Taylor responded that we had that question pop up yesterday, and we are going to explore that option, but first we need to see if the chemical will be harmful to the grass. Jesus Salayandia from Waste Water gave us some stuff to put in the clean Water Tank but we have fish in there, and we were afraid to kill the algae because we might kill the fish at the same time.

**Discussion/Action: Extension of Golf Course Management Contract; Juan Fuentes, City Manager:**

City Manager Fuentes noted as you heard from Mr. Taylor there is quite a bit of need at the Golf Course, and there's quite a bit of the information that we do not currently have. The initial contract with Mr. Taylor was set to expire on October 31<sup>st</sup>.

We do have a draft RFP, but before we actually issue that we have to figure out if reissuing another RFP is the best solution at this time. I think that since Mr. Taylor has been there, we've been dealing with some of the issues that have occurred like irrigation, infrastructure, equipment and so forth. I think as we are receiving more information, I think we need to continue in that path, and bring back more information to the Commission on what exactly what are looking for as far as the investment and costs that is going to be required at the Golf Course.

An additional extension of time would definitely give Mr. Taylor and staff time to do additional research, and come back to the Commission with a more informed recommendation.

Manager Fuentes recommended approval of the extension of the Golf Course Management Contract with Terry Taylor.

“Commissioner Clark moved to approve the extension of the Golf Course Management Contract until the end of December.”

Seconded by Mayor Pro-Tem Steve Green.  
Motion carried unanimously.

**Discussion/Update: RFP & future manager submit applications for Advisory Board POS – ICIP funding; Les Defour**

Mr. Dufour thanked Mr. Taylor for addressing some of the concerns that he had regarding the Municipal Golf Course. He knows that fixing the pond has created more problems right now, and they are just focusing on getting one thing done at a time.

Mayor Pro Tem Steve Green had concerns regarding the funding for the Golf Course.

Mr. Defour shared with the Commission that they had received two resignation letters from the Golf Course Advisory Board. The Board has accepted the resignations, and he has two applications to fill those vacant positions.

**Discussion/Action: To accept and approve a letter of Authorization (LOA) to allow year out energy services company (YESCO) to perform a preliminary study to integrate automatic reading water and electric meters for a self-funding energy performance contract under State Contract 15-05759; Traci Burnette, W/WW Administrative Assistant**

Traci Burnette, W/WW Administrative Assistant did a brief overview of the YESCO preliminary study noting that there will be no cost or obligation for the City to move forward with anything once we receive the study.

Ms. Burnette recommended that the City enter into the LOA and complete the study.

Commissioner Richter asked if the City would be able to use this information after the study is done.

City Manager Fuentes recommended approval of the letter of authorization to allow Year Out Energy Services to perform the preliminary study.

“Mayor Pro Tem Steve Green recommended approval to allow Year Out Energy Service to perform a preliminary study for a self-funding energy performance contract under State contract 15 – 05759 with no financial obligation to the City for the study.”

Seconded by Commissioner Peterson.

Commissioner Clark amended the motion to add Commissioner Richter’s comment that says this is information that would be available to the city after the study is done.

“Mayor Pro Tem Steve Green amended his motion to coincide with Commissioner Clark and Commissioner Richter to reflect such. “

Seconded by Commissioner Peterson.  
Motion carried unanimously.

**Discussion/Action: Joint Powers Agreement for Sierra County Regional Dispatch Authority, Lee Alirez, Police Chief**

Police Chief Alirez introduced the Commission to their new SCERDA Director Michelle Howard. Ms. Howard has been on the job for about a month and a half. There are only two critical areas on the agreement that has been changed which we are going to set in motion what is going to occur next year. In section 5 we have changed how the contribution level is spread out. He had to look at what all the operating costs were for the dispatch center. City Attorney Rubin was involved in constructing this agreement. The big change in section 8 was that we now have a way to walk away from this contract and find a better way and look for other peace apps to meet those communication needs for the City. The City and County are paying a majority of the contribution levels.

Ms. Howard noted that her Board Members are in support of the Agreement, and are working diligently to go from here.

City Manager Juan Fuentes recommended approval of the Joint Powers Agreement for Sierra County Regional Dispatch Authority.

“Mayor Pro Tem Steve Green moved approval of the Joint Powers Agreement for Sierra County Regional Dispatch Authority. “

Seconded by Commissioner Peterson.  
Motion carried unanimously.

**Discussion/Action: Authorizing award of bid for runway 13-31 repair and maintenance to Maxwell Asphalt, Inc., Salt Lake City, Utah, in the amount of \$318,158.00 excluding NMGRT to be funded by the Federal Aviation Administration (FAA) and NMDOT Aviation Division and the City; Bill Slettom, CDD/ACM**

Bill Slettom noted that earlier in this year there was a Commission action to apply for to the FAA for the repair of Runway 13-31, and we received two bids which were tabulated on July 16<sup>th</sup> and Maxwell Asphalt, Inc. was the lowest bid.

City Manager Fuentes recommended the authorization of award of bid of Runway 13-31 to Maxwell Asphalt, Inc.

“Mayor Pro Tem Steve Green moved approval of the authorization of award of bid of runway 13-31 to Maxwell Asphalt, Inc., Salt Lake City, Utah, in the amount of \$318,158.00 excluding NMGRT to be funded by the Federal Aviation Administration (FAA) and NMDOT Aviation Division and the City.”

Seconded by Commissioner Peterson.  
Motion carried unanimously.

**Discussion/Action: Financial decision for City of T or C vs. Cost Benefit Analysis and City Business Model; Commissioner Kathy Clark**

Commissioner Clark thanked Scott Griffith for adding in the Cost Benefit Proposal to his presentation and she reviewed her definition of a Cost Benefit Analysis.

Commissioner Clark asked that the Commission consider that any major project that is over x amount of dollars that is brought before the City Commission have an individualized Cost Benefit Analysis.

Lori Montgomery, Finance Director noted, what would save a little bit of effort for the staff is that the Commission needs to look at a good Strategic Plan on those issues. There are certain things that you are going to have to do whether you want to take on the debt or not. So to do a Cost Benefit Analysis on a sewer line replacement is kind of a moot point, because you have to do it anyway. There are different ways to do it, but she thinks if you do a Strategic Plans with those things laid out for the staff, then the staff can then go forward, and have a 5 year plan to tell you everything that you need to do over that next period of time instead of having to do an individual plan for each one of the issues.

City Manager Fuentes noted that it is on the agenda for discussion action so the adoption of that concept as written on the agenda then certainly the Commission can vote on that today or we can come back as Ms. Montgomery pointed out with a 5 year plan.

Mayor Whitehead suggested that they have a workshop within the next few months to discuss this and see where we need to go.

“Commissioner Kathy Clark moved that the Commission have a workshop within the next few months to review a Strategic Plan and when they require a cost benefit analysis. . “

Seconded by Mayor Pro-tem Steve Green.  
Motion carried unanimously.

**Discussion/Action: Resolution #11 15/16 Sale of Nonessential Surplus Property; Andy Alvarez, Sanitation Director**

Andy requested the approval of Resolution #11 15/16 Sale of Nonessential Surplus Property noting that he would like to lower the reserved price of the scraper to \$80,000 and to accept a reasonable offer between 70,000 and \$80, 000.

City Manager Fuentes recommended approval of Resolution #11 15/16 as recommended by City Staff with the reserved price dropping to 80,000 and accepting a reasonable price between \$70,000 and \$80,000.

“Mayor Pro-tem Steve Green moved to accept Resolution #11 15/16. “

Seconded by Commissioner Kathy Clark.

Mayor Sandra Whitehead called for a roll call vote.

Hon. Sandra Whitehead, Mayor voted AYE  
Hon. Steve Green, Mayor Pro-Tem voted AYE  
Hon. Jeff Richter, Commissioner voted AYE  
Hon. Kathy Clark, Commissioner voted AYE  
Hon. Russ Peterson, Commissioner voted AYE

Motion carried unanimously.

**Discussion/Action: Professional Services Contract; Bo Easley, Electric Division Director**

Bo Easley, Electric Division Director reviewed the contract with the Commission.

City manager Fuentes recommended approval of the Professional Services Contract with Triple H Solar Company.

“Commissioner Russ Peterson moved approval of the Professional Services Contract.”

Seconded by Mayor Pro-Tem Steve Green  
Motion carried unanimously

**REPORTS:**

Commissioner Clark reported that she had attended a tourism board meeting and the Governor noted that she is very proud of Sierra County due to our increase in gross receipts tax.

Mayor Pro-tem Steve Green thanked Sidney Wilkes and her dance partner for their performance at the Healing Waters Plaza.

**ADJOURNMENT:**

Mayor Whitehead thanked everyone for attending the meeting tonight and called for a motion to adjourn.

“Mayor Pro-Tem Steve Green made the motion to adjourn. “

Seconded by Commissioner Russ Peterson.

Mayor Sandra Whitehead asked for any further questions or comments, with none coming forward, the Commission adjourned.

**CERTIFICATION:**

PASSED AND APPROVED this 20<sup>th</sup> day of November, 2015, on a motion duly made by commissioner Green and seconded by Commissioner Clark, and carried.



  
Sandra Whitehead, Mayor

**ATTEST:**

  
Angela A Torres, Interim City Clerk