

CITY COMMISSION SPECIALWORK SESSION MINUTES  
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO  
CITY COMMISSION CHAMBERS, 405 W. 3<sup>RD</sup> ST.  
WEDNESDAY, MAY 30, 2019

**A. CALL TO ORDER**

The meeting was called to order by Mayor Sandra Whitehead at 9:00 a.m., who presided and Renee Cantin, City Clerk-Treasurer, acted as Secretary of the meeting.

**B. INTRODUCTION**

**1. ROLL CALL**

Upon calling the roll, the following Commissioners were reported present.

Hon. Sandra Whitehead, Mayor  
Hon. Kathy Clark, Mayor Pro-Tem  
Hon. Rolf Hechler, Commissioner  
Hon. Paul Baca, Commissioner - Absent  
Hon. George Szigeti, Commissioner

Also Present: Morris Madrid, City Manager  
Renee Cantin, City Clerk-Treasurer

There being a quorum present, the Commission proceeded with the business at hand.

**C. Resolution No. 42 18/19 adopting the FY 2019/2020 Preliminary Budget:**

City Manager Madrid began by asking the management team to introduce themselves, and what Departments they represent, and he asked the Commission if they were willing to please applaud their management team.

He began with page 1, explaining the Unaudited Beginning Cash Balance which is \$900,440.00 and it is double the 1/12<sup>th</sup> DFA requirement. The grand total of funds under the Unaudited Beginning Cash Balance is estimated at \$11,055,829.55.

He reviewed the Fines/Forfeits and the Small Cities Assistance which shows a nice increase on the next page. The review of transfers shows a decrease in Electric of \$250,000; a decrease from Water of \$50,000; an increase from Solid Waste of \$50,000 because previous years transfers were not done; an increase in Wastewater of \$100,000; a decrease of \$15,000 in Lodgers Tax Transfer because he's proposing to move the Civic Center Employee salary to be paid out of Facilities to allow more money for marketing the city. The transfer from the Solid Waste Collection Center will no longer exist. We have eliminated that fund for operating purposes next year so that \$20,000 is part of the \$100,000 you see in Solid Waste Fund #505.

## CITY COMMISSION MAY 30, 2019 REGULAR MEETING MINUTES

He explained the overall plan for each department in combining the Personnel Services; Operating Expenses; Capital Outlay; and the Transfers Out, as well as, the reason for the differences in each of those.

### **General Fund:**

City Manager Madrid reviewed the detail pages for the General Fund Expenditures which included Governing Body; City Clerk's Office; Municipal Court; City Manager's Office; Parks and Recreation; Community Development; Street Department salaries; Fleet Maintenance and Library.

### **Special Revenue Funds:**

City Manager Madrid went to page 42 for the Enterprise Funds Recap which includes Cemetery; Joint Utility Office; Electric Division; Water; Solid Waste; Waste Water; Landfill/Solid Waste Collection Center; Golf Course; and Airport. He then reviewed the detail pages for each of those.

He then reviewed the Transfers Out for each of the Enterprise Funds. He also explained the budgets for 507 Transfer Station.

### **Capital Project Funds:**

The 313, 314, and 315 Funds have not been utilized and the transfers you see there went in and out.

### **Veterans Wall:**

City Manager Madrid reported these are residual costs that need to be spent. Some of the stones at the wall need to be stained, and Maggie Allen wants to make some changes to the lighting and the baskets. There are several smaller items we need to complete at the wall that won't be over \$10,000. Once those tasks are completed, we can close out this fund.

### **Capital Improvement:**

The Senior State Grant Fund and Capital Improvement (General) have both been eliminated.

City Manager Madrid reviewed the details of the Capital Improvement (Joint Utility); Golf Course Improvement Fund; Capital Improvement Fund (USAD Streets) and Capital Improvements (USDA WWTP).

The Emergency Repair Fund has been eliminated.

CITY COMMISSION MAY 30, 2019 REGULAR MEETING MINUTES

**R&R Funds:**

City Manager Madrid reviewed the details of the R&R Sewer; R&R Airport and R&R Water.

The CDBG Fund and LEDA fund are no longer active and have been eliminated.

**Emergency Repair Reserves:**

City Manager Madrid reviewed the details of the Emergency Repair Reserves; Waste Water Repair Reserves and Electrical Repair Reserves.

**Trust and Agency Funds:**

City Manager Madrid reviewed the details of the Trust and Agency Funds.

**Internal Service Fund:**

This fund is mainly for the Fleet Maintenance Center. We may need to review this fund because we are using it, but we may not be using it effectively.

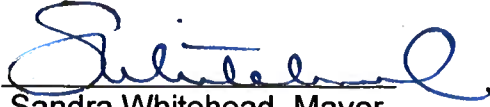
City Manager Madrid reviewed the Debt Service Recap; and the Debt Service Fund Pledge State Tax.

**Commissioner Hechler moved to approve Resolution No. 42 18/19 adopting the Preliminary Budget. Commissioner Szigeti seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.**

**D. ADJOURNMENT**

**Mayor Whitehead moved to adjourn at 10:57 a.m. Commissioner Szigeti seconded the motion. Motion carried unanimously.**

**Passed and Approved this 10th day of July, 2019.**

  
Sandra Whitehead, Mayor

ATTEST:

  
Renee L. Cantin, CMC, City Clerk

